



CMS: Ensuring Compliance with the Medical Record Standards

Webinar T2508

Thursday, July 16, 2009
9:00 a.m. – 10:30 a.m. (CST)

Overview

Hospitals that accept Medicare and Medicaid reimbursement must be in compliance with the CMS Conditions of Participation (CoPs). The final interpretive guidelines were issued on October 17, 2008; there have been many changes to these since then. Joint Commission has also recently changed many of their standards to comply with the CMS requirements. CMS states that all of their medical regulations also apply to documents maintained by radiology and the lab. This program will cover strategies to ensure compliance with the CMS regulations and interpretive guidelines for medical records. **Note: Critical Access Hospitals (CAH) have a separate set of hospital CoPs; however, there is a lot of similarity.**

Target Audience

CEO, COO, CNO, CMO, Pharmacists, Lab Director, ED Manager, Outpatient Department, All Nursing Leadership and Staff, All Clinical Leadership, Case Managers, Director of Health Information Management, Director of Radiology, The Joint Commission Coordinator, Quality Improvement Director, Risk Manager, Patient Safety Officer, and Compliance Officer

Objectives

At the completion of this program, the participant will be able to:

- Identify the significant CoP changes to the Medical Records Standards since the 2008 publication
- Discuss strategies that will ensure compliance with the revised standards

Program Topics

- Introduction to the CMS hospital CoPs
- How to obtain a copy
- How to keep posted of new changes
- TJC July 2009 changes to comply with CoPs
- Autopsies
- Verbal orders
- History and physicals
- Grievances
- Incident reports
- Medical record service requirements
- Medical record education and personnel
- Author identification
- Content of records
- Legibility and authentication requirements
- Informed consent
- List of procedures for consent requirements
- Discharge summaries
- Completed medical records
- Other sections of CoPs that are important for documentation in the medical record
 - Restraint and seclusion
 - Medication documentation
 - Preanesthesia assessment
 - Post anesthesia assessment
 - Notification of OPO in deaths
 - Organ donation documentation

Faculty

Sue Dill Calloway, RN, MSN, JD has been a nurse attorney and medical-legal consultant for more than 30 years. She has presented numerous educational programs for nurses, physicians and other healthcare professionals on topics such as nursing law, patient safety, pain management, The Joint Commission, CMS and HIPAA.

Continuing Education

Certificates of Attendance will be issued to all registrants attending this audio conference. These certificates should be placed on file at your hospital as evidence of attendance. Certificates of Attendance will not be awarded for taped sessions.

Registration

\$170 for AHA members

The registration fee includes **one connection and site fee**. One or more individuals from the same facility may participate for the same fee. Participants are encouraged to log in 15 minutes prior to the start of the program, as the program will begin on time.

Participants should register at least five business days prior to the event to ensure optimal processing of conference materials. To register, please submit the attached registration form. If you have not received confirmation via the e-mail provided on the registration form at least three business days prior to the event, please contact Romeeka Taylor at 501-224-7878, or via e-mail to rtaylor@arkhospitals.org. **Without payment (via check or credit card), your registration cannot be processed, and you will not receive connection instructions.**

Prior to the event, you will receive instructions and passwords for accessing the event, along with the slide presentation and other resource materials. It is the responsibility of the registrant to download and/or access presentation materials prior to the day of the event. If your e-mail address changes, you do not receive an e-mail with instructions from AHA or if you are unable to download or open presentation materials, please contact AHA two days prior to the event to allow time to address the issue.

Substitution, Transfer and Cancellation Policy

Refunds, minus a \$25 processing fee, will be granted if requests are received in writing by the AHA at least 5 business days prior to the program. No refunds will be issued after that date. Substitutions, however, are permitted. Fax refund requests to Romeeka Taylor at 501-224-0519.

REGISTRATION FORM

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Registration Fee \$170 for AHA members

Registration fee covers one or multiple participants at one location (**one connection per registration**) and includes one set of instructional materials/handouts. Upon receipt, additional handouts can be copied.

Name and Title of Contact Person _____
Organization _____
Mailing Address _____
City, State, Zip _____
Telephone _____ Fax _____ E-mail _____

Method of Payment

Check in the amount of \$_____ payable to the Arkansas Hospital Association is enclosed.

Credit Card # _____ Visa MasterCard

Cardholder's Billing Address (including zip code) _____

Expiration Date _____ Name on card _____

Signature _____

Mail form and payment to

Romeeka Taylor, Registrar, Arkansas Hospital Association, 419 Natural Resources Drive, Little Rock, AR 72205; 501-224-7878; or fax form with credit card information to 501-224-0519.